



AGENDA

**FAIRFIELD TOWNSHIP ORGANIZATIONAL MEETING
TUESDAY, JANUARY 10, 2023
7:00 P.M.**

CALL TO ORDER: Fiscal Officer

ROLL CALL: Fiscal Officer, Shelly Schultz

Trustee, Michael Berding _____

Trustee, Shannon Hartkemeyer _____

Trustee, Joe McAbee _____

INVOCATION: Pastor Joe French, Indian Springs Church

PLEDGE OF ALLEGIANCE

MOTIONS

- A. Recommend Motion to appoint Chairperson for the Board of Trustees:
 - 1. Motion to approve the recommendation: _____; 2nd _____
 - a. _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____

- B. Recommend Motion to appoint Vice-Chairperson for the Board of Trustees:
 - 1. Motion to approve the recommendation: _____; 2nd _____
 - a. _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____

- C. Recommend Motion to appoint a 2023 EMA Advisory Council Member:
 - 1. Motion to approve the recommendation: _____; 2nd _____
 - a. _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____

- D. Recommend Motion to appoint 2023 Volunteer Firefighters Fund Board Members:
 - 1. Motion to approve the recommendation: _____; 2nd _____
 - a. _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____

- E. Recommend Motion to adopt the most recent Roberts Rule of Order:
 - 1. Motion to approve the recommendation: _____; 2nd _____
 - a. _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____

RESOLUTIONS

- A. Resolution No. 23-01, approving Trustee Salaries as set by the ORC
1. Motion to adopt the resolution: _____; 2nd _____
 - a. _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- B. Resolution No. 23-02, approving Fiscal Officer Salary as set by the ORC
1. Motion to adopt the resolution: _____; 2nd _____
 - a. _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- C. Resolution No. 23-03, establishing 2023 mileage reimbursement rate
1. Motion to adopt the resolution; _____; 2nd _____
 - a. _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- D. Resolution No. 23-04, authorizing 2023 travel and meal reimbursement (per diem) rate
1. Motion to adopt the resolution; _____; 2nd _____
 - a. _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- E. Resolution No. 23-05, setting 2023 Fairfield Township Trustees Meeting Schedule
1. Motion to adopt the resolution: _____; 2nd _____
 - a. _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- F. Resolution No. 23-06, setting 2023 Fairfield Township Holiday Schedule
1. Motion to adopt the resolution: _____; 2nd _____
 - a. _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- G. Resolution No. 23-07, establishing and approving 2023 Zoning Fee Schedule
1. Motion to adopt the resolution; _____; 2nd _____
 - a. _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- H. Resolution No. 23-08, authorizing Administrator to execute all purchases and contracts for amounts of \$7,500 or less
1. Motion to adopt the resolution; _____; 2nd _____
 - a. _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

- I. Resolution No. 23-09, authorizing Department Heads to execute all purchases and contracts for amounts of \$1,500 or less
 - 1. Motion to adopt the resolution; _____; 2nd _____
 - a. _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

- J. Resolution No. 23-10, establishing 2023 competitive bidding process
 - 1. Motion to adopt the resolution; _____; 2nd _____
 - a. _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

- K. Resolution No. 23-11, authorizing Fiscal Officer to open PO for everyday expenses
 - 1. Motion to adopt the resolution; _____; 2nd _____
 - a. _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

BOARD MEMBER COMMENTS

ADJOURNMENT

- Motion to Adjourn: _____; 2nd _____
- a. _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares meeting adjourned _____ P.M.